



School-Age Programs

Application for Admission 2012/2013

Bells Mill-Potomac

*8311 Bells Mill Road
Potomac, MD 20854
301-299-7360*

Potomac Elementary School

*13011 River Road
Potomac, MD 20854
301-299-3818*

website: www.georgetownhill.com
email: admissions@georgetownhill.com
phone: 301-527-1377

Georgetown Hill Early School
SCHOOL-AGE PROGRAMS--APPLICATION FOR ADMISSION

STUDENT INFORMATION

FIRST NAME

LAST NAME

PREFERS TO BE CALLED

DATE OF BIRTH (MONTH/DAY/YEAR)

GENDER (M/F)

HOME PHONE

STREET ADDRESS

CITY/STATE

ZIP

CURRENT SCHOOL

GRADE AS OF SEPT. 1, 2012

PLEASE DESCRIBE ANY ALLERGIES, MEDICATIONS, OR OTHER CONCERNS YOU MAY HAVE. _____

FAMILY INFORMATION

MOTHER/GUARDIAN NAME

FATHER/GUARDIAN NAME

ADDRESS (IF DIFFERENT THAN ABOVE)

ADDRESS (IF DIFFERENT THAN ABOVE)

HOME PHONE (IF DIFFERENT THAN ABOVE)

HOME PHONE (IF DIFFERENT THAN ABOVE)

CELL PHONE

CELL PHONE

WORK PHONE

WORK PHONE

EMAIL

EMAIL

ADDITIONAL EMERGENCY CONTACT:

NAME

PHONE

NAME

PHONE

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CHILD'S NAME: _____

START DATE: _____

REQUESTED PROGRAM (PLEASE INDICATE CAMPUS AND SCHEDULE PREFERENCES):

____ BELLS MILL-POTOMAC

____ POTOMAC ES-POTOMAC

DAYS:		<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
BEFORE SCHOOL:	7:00AM	_____	_____	_____	_____	_____
	8:00AM	_____	_____	_____	_____	_____
AFTER SCHOOL, UNTIL:	5:00PM	_____	_____	_____	_____	_____
	6:30PM	_____	_____	_____	_____	_____

TUITION INFORMATION

MONTHLY TUITION (SEPT-JUNE):

		<u>1 DAY/WEEK</u>	<u>2 DAYS/WEEK</u>	<u>3 DAYS/WEEK</u>	<u>4 DAYS/WEEK</u>	<u>5 DAYS/WEEK</u>
BEFORE SCHOOL:	7:00AM	\$54	\$93	\$130	\$167	\$185
	8:00AM	\$45	\$75	\$105	\$135	\$150
AFTER SCHOOL, UNTIL:	5:00 PM	\$83	\$138	\$193	\$248	\$275
	6:30 PM	\$95	\$158	\$221	\$284	\$315
DROP IN ONLY:	\$12/HOUR					
HALF-DAYS AND KIDS' CLUB DAYS:	\$12/HOUR, OR FREE FOR CHILDREN ENROLLED AT LEAST THREE (3) AFTERNOONS/WEEK					

PAYMENT INFORMATION

IN ORDER TO SECURE YOUR CHILD'S ENROLLMENT FOR THE 2012-13 SCHOOL YEAR, A \$200 ENROLLMENT RESERVATION FEE IS DUE AT THE TIME OF ENROLLMENT. THE ENROLLMENT RESERVATION FEE IS A NON-REFUNDABLE FEE THAT IS APPLIED TO YOUR CHILD'S LAST TUITION PAYMENT OF THE SCHOOL YEAR. FAMILIES MAY CHOOSE TO PAY THE REMAINING TUITION ON EITHER AN ANNUAL OR INSTALLMENT BASIS.

FAMILIES WITH MORE THAN ONE CHILD CONCURRENTLY ENROLLED AT GEORGETOWN HILL WILL RECEIVE A SEVEN PERCENT (7%) SIBLING DISCOUNT OFF OF THE LOWER TUITION.

TUITION MAY BE PAID IN EITHER TEN (10) INSTALLMENTS (SEPTEMBER 1 THROUGH JUNE 1), OR WITH A ONE-TIME ANNUAL PAYMENT (SEPTEMBER 1). A FIVE PERCENT (5%) DISCOUNT WILL BE APPLIED TO THE ABOVE RATES FOR THOSE FAMILIES WHO CHOOSE THIS ONE-TIME PAYMENT OPTION.

ANNUAL PAYMENT OPTION: THE FULL TUITION AMOUNT, LESS THE \$200 ENROLLMENT RESERVATION FEE, WILL BE CHARGED TO YOUR TUITION EXPRESS™ ACCOUNT ON SEPTEMBER 1, 2012.

MONTHLY INSTALLMENT OPTION: PAYMENTS WILL BE CHARGED TO YOUR TUITION EXPRESS™ ACCOUNT ON THE 1ST OF EACH MONTH, SEPTEMBER 1, 2012 THROUGH JUNE 1, 2013. YOUR \$200 NON-REFUNDABLE ENROLLMENT RESERVATION FEE WILL BE CREDITED TOWARD THE JUNE 1, 2013 PAYMENT.

GEORGETOWN HILL UTILIZES AN AUTOMATIC TUITION PAYMENT PROGRAM CALLED TUITION EXPRESS™. A ONE-TIME ENROLLMENT IN TUITION EXPRESS™ IS REQUIRED OF ALL GEORGETOWN HILL FAMILIES AND IS A CONVENIENT METHOD FOR MAKING TUITION PAYMENTS. TUITION PAYMENTS THROUGH TUITION EXPRESS™ MAY BE MADE BY VISA, MASTERCARD OR BANK DEBIT ACCORDING TO THE PAYMENT OPTION YOU CHOOSE.

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CHILD'S NAME: _____

ADMISSION POLICY

GEORGETOWN HILL CELEBRATES DIVERSITY AND WELCOMES ALL APPLICANTS AND DOES NOT DISCRIMINATE ON THE BASIS OF ANY CHARACTERISTIC PROTECTED BY LAW.

ACKNOWLEDGEMENT

PLEASE SELECT ONE:

_____ I AM ENCLOSING \$50 PLUS \$200 TO SECURE MY CHILD'S ENROLLMENT FOR GEORGETOWN HILL'S K-5TH GRADE SCHOOL AGE PROGRAM. I UNDERSTAND THAT \$50 OF THIS AMOUNT IS A NON-REFUNDABLE ADMINISTRATIVE FEE. THE REMAINDER IS A \$200 TUITION DEPOSIT AND WILL BE FULLY CREDITED TOWARD MY LAST TUITION PAYMENT DUE. THE TUITION DEPOSIT IS ALSO **NON-REFUNDABLE**.

_____ I AM ENCLOSING \$50 TO SECURE MY CHILD'S ENROLLMENT FOR DROP-IN CARE AT GEORGETOWN HILL'S K-5TH GRADE BEFORE- AND AFTER-SCHOOL CARE PROGRAM. I UNDERSTAND THAT THIS \$50 IS A NON-REFUNDABLE ADMINISTRATIVE FEE AND IS NOT APPLIED TO ANY TUITION DUE.

TUITION PAYMENT PLAN (CHECK ONE):

_____ **ONE ANNUAL PAYMENT DUE SEPTEMBER 1, 2012; A 5% DISCOUNT OFF OF THE STATED TUITION RATES WILL APPLY.**

_____ **TEN MONTHLY INSTALLMENTS DUE THE FIRST OF EACH MONTH FROM SEPTEMBER 1, 2012 THROUGH JUNE 1, 2013.**

METHOD OF PAYMENT (CHECK ONE):

_____ I/WE HAVE INCLUDED A PERSONAL CHECK PAYABLE TO GEORGETOWN HILL FOR \$250 WHICH I UNDERSTAND IS NON-REFUNDABLE, BUT \$200 WILL BE CREDITED TOWARD MY CHILD'S LAST TUITION PAYMENT FOR THE 2012-13 SCHOOL YEAR.

_____ I/WE ARE CURRENTLY ENROLLED IN GEORGETOWN HILL'S TUITION EXPRESS PROGRAM. PLEASE CHARGE MY TUITION EXPRESS \$250, WHICH I UNDERSTAND IS NON-REFUNDABLE, BUT \$200 WILL BE CREDITED TOWARD MY CHILD'S LAST TUITION PAYMENT FOR THE 2012-13 SCHOOL YEAR.

PLEASE SUBMIT TO YOUR PREFERRED CAMPUS:

- THIS REGISTRATION FORM WITH BOTH SIDES COMPLETED
- COMPLETED TUITION EXPRESS FORM (REQUIRED FOR ALL GEORGETOWN HILL FAMILIES)
- \$50 REGISTRATION FEE AND **NON-REFUNDABLE** \$200 TUITION DEPOSIT AS SPECIFIED ABOVE

CONSENT AND SIGNATURE:

I UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS ABOVE AND TO PAY TUITION AND FEES AS INDICATED ABOVE. I HAVE ATTACHED MY COMPLETED TUITION EXPRESS ENROLLMENT FORM AND AGREE TO PAY MY TUITION THROUGH THIS AUTOMATIC PAYMENT PROGRAM.

SIGNATURE OF PARENT OR GUARDIAN

DATE